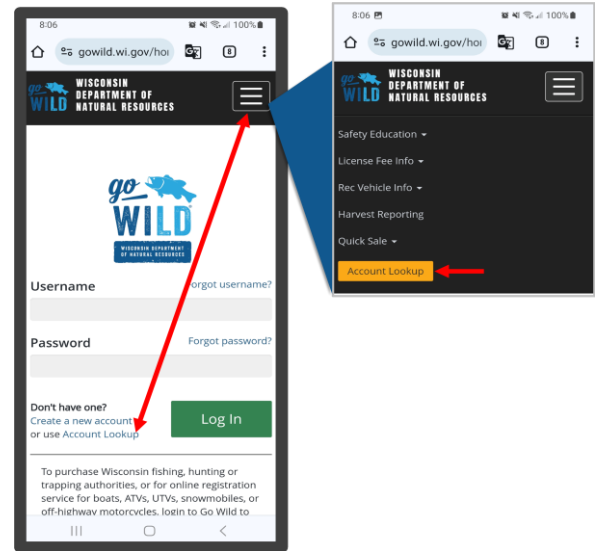
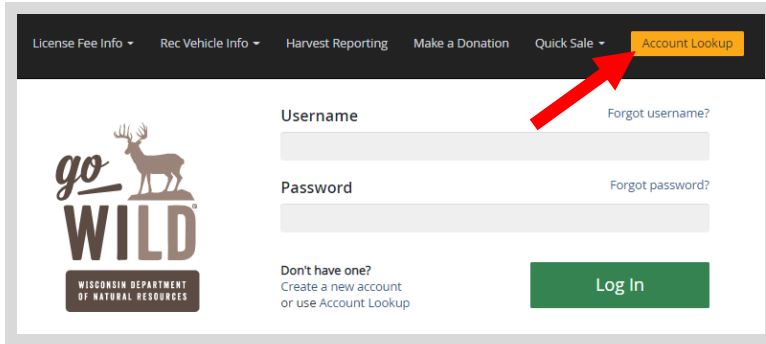



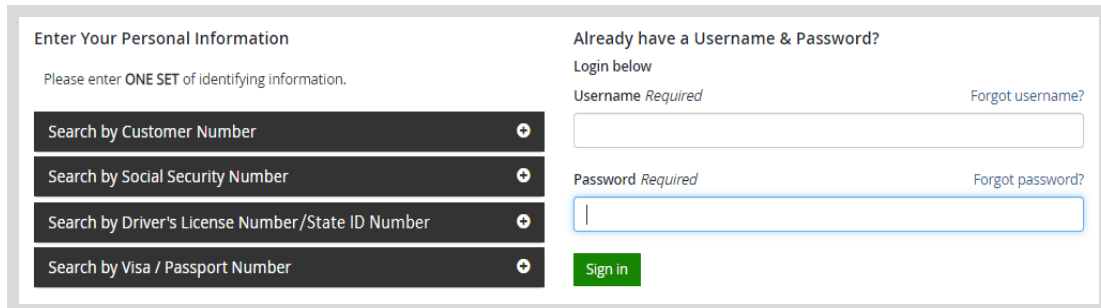
HOW TO: Transfer a titled boat in Go Wild

STEP 1: Log in / create your Go Wild account

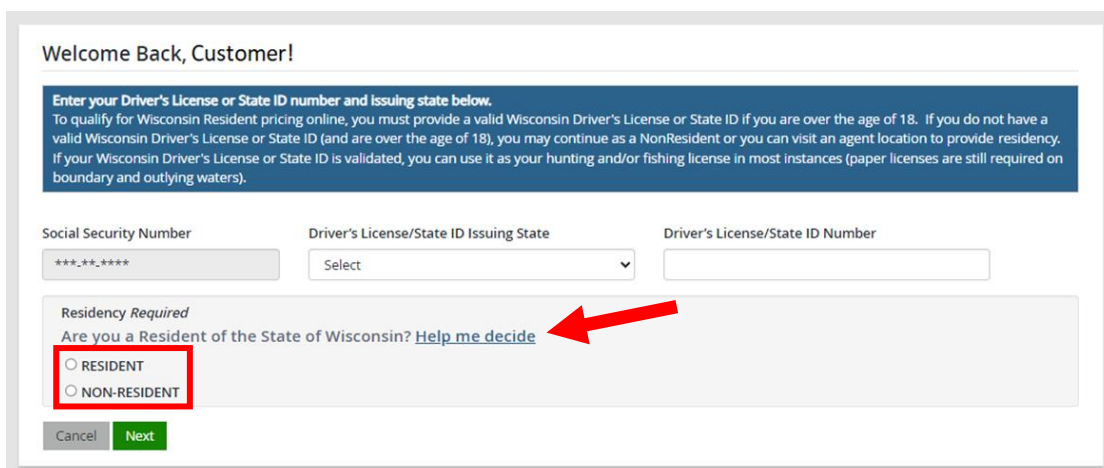
- Visit the website gowild.wi.gov. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.



- Mobile Users who haven't created a username/password may access the account look-up options by selecting “Account Lookup” under the username section or select the  icon to display the “Account Lookup” button.
- **Access your Account** - Search for your existing customer record using one of the four personal information options on the left (enter only numbers without any punctuation). Or enter your username and password for your account if you have already created one.



- **Welcome Back!** Enter your Driver License/State ID issuing state and ID number. If you do not have that information, leave both fields blank. *Note: To qualify for resident licenses, all customers age 18 and over must include a WI Driver License/State ID number.* Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the Help me decide link.



- **NEW requirement for all GoWild users - Create Username and Security Question.**

NOTE: This screen will only display if you have not yet created a username/password for your GoWild account.
Enter the following and select the Next button when finished.

1. Create a username for your account, following the requirements listed on the page.
2. Create a unique password for your account following the requirements listed on the page. You will need to enter it a second time to confirm it.
3. Create a Security Question and the answer to that question. (This question will be used should you need to reset your password).

Create Username and Security Question

A username and password is required. Please read the instructions below for the requirements. You will be able to use this login information in the future when you access the Go Wild site.

Create Username and Password
Your Username must be between 5-20 characters and consist of letters and/or numbers.

Username Required **1**

Your Password must be between 8-20 characters and contain at least one numeric character, at least one upper-case character, at least one lower-case character, and at least one symbol (except the "@" sign). Passwords and Security Answers are case sensitive.

Create New Password Required **2**

Confirm New Password Required **2**

Set Security Question
Please set your security question and answer. This question will be used should you need to reset your password.

Security Question Required **3**

Security Answer Required **3**

Next

- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the [Edit](#) icon. If everything is correct, select the **Yes** button.

Review Summary

Personal Information [Edit](#)

CUSTOMER TEST 123 FAKE ST ANYTOWN, WI 55555 UNITED STATES (123) 456-7890	Social Security Number ***-**-**** Date of Birth 02/06/1975	Visa / Passport Number Issuing Country
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- **Customer Home Page.** You have reached your customer home page where you may select licenses, register game, register recreational vehicles, and more!

go WILD Home Catalog Welcome, Customer Sign out Cart

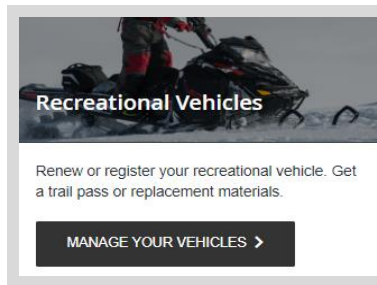
Hi, Customer DNR ID: 000-000-000 View / Edit Profile


Please review the expiration dates in your shopping cart associated with what you are purchasing.

Did You Know? You can edit any of your submitted applications up until the deadline and can reprint any of your documents in the Manage Your Licenses section of your dashboard.

STEP 2: Register the vehicle

- **Customer Homepage.** Locate the Recreational Vehicles section and select MANAGE YOUR VEHICLES.



- **Register a recreational vehicle.** Select the Boat button. Click on the  icon for vehicle definitions and descriptions if necessary.

A screenshot of the 'Register a Recreational Vehicle' form. At the top, there is a section titled 'Initial Questions'. Below this, a question asks 'What type of Vehicle do you want to Register today?'. There are four buttons: 'Boat', 'Snowmobile', 'ATV or UTV', and 'Off Hwy Motorcycle'. The 'Boat' button is highlighted with a red rectangle. Below the buttons, there is a link that says 'Want to renew instead?'.

- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not, select NO.

A screenshot of the 'Register a Boat' form. It has a section titled 'Initial Questions'. Below this, there is a 'Vehicle Type' dropdown menu with 'Boat' selected. Below the dropdown, a question asks 'Do you have a Wisconsin Registration Number for this vehicle?'. There are two buttons: 'Yes' and 'No'.

- **Enter Hull ID Number.** If no registration number (the registration number begins with a WS followed by 4 numbers and then two letters) is available, please enter the boat's hull ID number (the hull ID number is stamped into the hull of the boat). Once entered correctly select continue. If the vehicle is not found, you will also be prompted to enter the model year.

A screenshot of the 'Register a Boat' form. At the top, there is a message box that says 'Info A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct.' Below this, there is a section titled 'Initial Questions'. Below this, there is a table with two columns: 'Vehicle Type' and 'Hull ID'. The 'Vehicle Type' is 'Boat' and the 'Hull ID' is 'ABC12345M818'. Below the table, there is a form with two input fields: 'Hull ID' and 'Please provide your Model Year'. The 'Hull ID' field contains the text 'ABC12345M818'. Below the input fields, there are two buttons: 'Cancel' and 'Continue'.

- Vehicle confirmation.** If your vehicle has been registered in Wisconsin before, it should be found in the database. If not, the system will assume it is a new registration. Use the information on the screen to confirm the vehicle. Select YES if it is correct. If it does not look correct, select NO and search again.

Register a Boat

Info
A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct.

Initial Questions

Vehicle Type	Hull ID	Model Year
Boat	ABC12345D919	2019

Is this the vehicle you wish to register?

Yes
No

- Serial/Hull ID number verification.** How did you confirm the hull ID (VIN) on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.

Register a Recreational Vehicle

Initial Questions

Vehicle Type	Registration Number	Hull ID	Make	Model	Model Year
Boat	7524AM	BUJ15581M83D	BASS	tracker	1983

How was the serial number on your recreational vehicle verified?

☐ Registration Certificate
☐ MSO (Manufacturer's Statement of Origin)
☒ Title
☐ Dealer
☐ Supporting Document/Bill of Sale
☐ Recreational Vehicle Itself

Cancel
Continue

- Vehicle Information.** Enter the specifications of your vehicle that are missing in the record. *NOTE: If the boat was registered in Wisconsin before most fields will already be completed and cannot be changed.* **Out of State Registration.** Check “yes” or “no” if your boat was previously registered in another state. If yes, you will be prompted to enter the State and the Out of State Registration number. Select Continue.

Boat Information

Initial Questions

Vehicle Information

Vehicle Type	Hull ID	Model Year
Boat	ATR12345B819	2019

Please provide the following information about your vehicle:

Unless otherwise noted, all fields are required

Make
Lund

Model
Fish Hunter

Nickname *Optional*

Length (ft)
17

Length (in)
0

Hull Material
Aluminum

Boat Type
Open

Engine Type
Outboard (includes trolling mo

Propulsion Type
Propeller

Fuel Type
Gas

Boat Use
Pleasure

Was the boat previously registered in a state other than Wisconsin?

☐ Yes
☒ No

Cancel
Continue

- **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

Purchase Information

[Initial Questions](#) [Vehicle Information](#) [Purchase Information](#)

Vehicle Type	Hull ID	Make	Model	Model Year
Boat	LUN45678H417	Lund	Fishmaster	2017

Who did you obtain this vehicle from?

Name Required

Address

City **State / Province** **Postal Code**

Federal Tax ID (if purchased at a Dealer)



[Clear Seller Info](#)

- **Tax Information.** This information is used by the Department of Revenue for sales tax payment. Enter the information below and select [Continue](#) when completed.
 - Enter the date purchased and the Wisconsin county it will be primarily used/kept in.
 - Enter the amount paid for the vehicle and if there was a trade-in amount.
 - Indicate the tax exemption reason (if applicable).

Tax Information

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

Purchase Date  **Wisconsin County Primarily Used In** 

Purchase Amount [More Information](#)

Was a trade-in included in the purchase?

☐ Yes

☒ No

Is the purchase eligible for tax exemption? [More Information](#)

☐ Yes

☒ No

Taxable Amount

[Cancel](#) [Continue](#)

- **Lien Information.** If you have taken out a loan for the purchase of the boat, select the [+ Add Lien Holder](#) link and enter the lienholder information in the new window. Once the lienholder information is entered make sure to click the [Add Lien](#) button. If there is no lien, select Continue.

The image shows two screenshots from a web application. The left screenshot is the 'Lien Information' page. It has a progress bar with four steps: 'Initial Questions', 'Vehicle Information', 'Fleet', and 'Purchase Information'. Below the progress bar is a table with the following data:

Vehicle Type	Hull ID	Make	Model	Model Year
Boat	ABC12345A819	Ranger	Fish Master	2019

Below the table, there is a text prompt: 'If you have a lien on your boat, select "Add Lien Holder." Otherwise, select "Continue" below.' There are two links: '+ Add Lien Holder' (highlighted with a red arrow) and 'No liens to display'. At the bottom are 'Cancel' and 'Continue' buttons.

The right screenshot is the 'Add Lien Holder' modal window. It contains the following fields: 'Lien Holder Name' (with a dropdown for 'Money Bank'), 'Country' (dropdown for 'UNITED STATES'), 'Address' (text field with '123 Bank St'), 'Address 2 Optional' (text field), 'City' (text field with 'Bankville'), 'State / Province' (dropdown for 'Wisconsin'), and 'Postal Code' (text field with '55555'). At the bottom are 'Cancel Add Lien' and 'Add Lien' buttons, with the 'Add Lien' button highlighted by a red arrow.

- **Additional Owners.** Boats 16 feet and over may have multiple owners listed. Select the [Add Individual](#) link if you wish to add an additional owner to your boat title. The additional owner will need to have a DNR account.

The image shows the 'Additional Owners' page. It has a progress bar with five steps: 'Initial Questions', 'Vehicle Information', 'Fleet', 'Purchase Information', and 'Additional Owners'. Below the progress bar is a table with the following data:

Vehicle Type	Hull ID	Make	Model	Model Year
Boat	ATR12345B819	Lund	Fish Hunter	2019

Below the table, there is a section titled 'Owners'. It contains the text: 'You are the primary owner. Add additional owners by clicking "Add Individual". If you add additional owners, you must choose how the vehicle will be owned.' Below this text, it says 'Primary Owner: Test, James'. There is a table with two columns: 'And / Or' and 'Name'. The 'And / Or' column has a dropdown menu with 'And' selected. Below this table is a link '+ Add Individual' (highlighted with a red arrow). At the bottom are 'Cancel' and 'Continue' buttons, with the 'Continue' button highlighted by a red arrow.

- **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Make sure to take note of any Pending Reasons at the bottom of the page. More information may be required before your registration can be completed. (Example: You may need to mail in a Wisconsin or out of state Certificate of Title). Select [Yes](#) if you are satisfied with the information.

The image shows the 'Pending Reasons' page. It has a section titled 'Wisconsin Certificate of Title' with the following text: 'To process your boat registration application you must submit the ORIGINAL Wisconsin Certificate of Title with all required signatures. Copies are not accepted. A Wisconsin Certificate of Title is a full size sheet of paper with a tan or orange colored background.' Below this text is a certification statement: 'I certify the information and statements provided on this application are true, accurate, and complete. I understand that intentionally falsifying an application for the title and/or making a false statement may be punished under:'. Below the statement is a list of penalties:

- s. 30.547, Wis. Stats., by a maximum fine of \$10,000 or imprisonment up to 6 years, or both for boats
- s. 23.33(2h), Wis. Stats., by a maximum forfeiture penalty of \$452.50 for all-terrain and utility-terrain vehicles
- s. 350.12(3i), Wis. Stats., by a maximum forfeiture penalty of \$452.50 for snowmobiles
- s. 23.335(5m), Wis. Stats., by a maximum forfeiture penalty of \$452.50 for off highway motorcycles

At the bottom are 'Cancel' and 'Yes' buttons.

STEP 3: Make payment and print your license/receipt

- **Shopping Cart.** Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select **Keep Shopping** if you need to purchase more.



Shopping Cart

[Remove all from cart](#)

Go Wild Product
Valid From

[Remove](#)

Subtotal:
Payment Type: Credit Card

[Keep Shopping](#) [Checkout](#)

- **Shipping Details.** This screen will only show if you have items that must be shipped to you (Go Wild Conservation Card, Trail Pass, etc). Enter the location you would like your items shipped. You may use the address already on account or enter an alternate address to ship to one time. Select **NEXT**. *Note: The system will validate the address and recommend address adjustments if necessary.*



Shipping Details

☒ Use Address on Account

James Test
123 Main Street
Anytown WI 55555

☐ Use Different Address / Edit Account Address

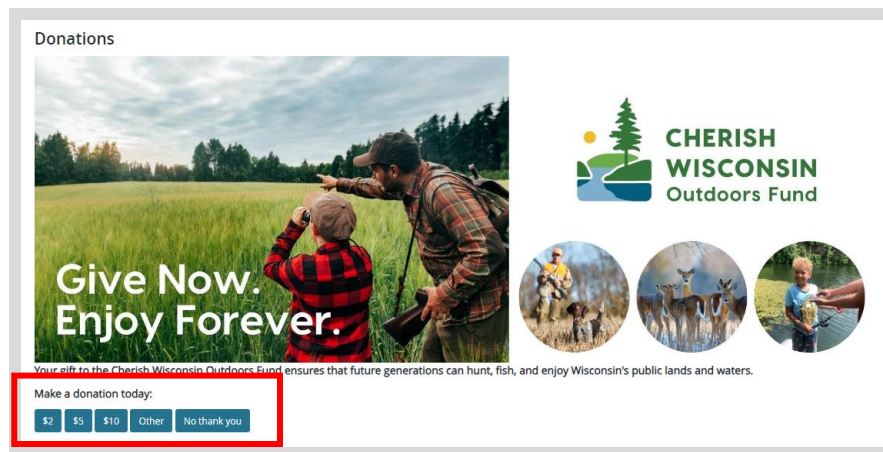
Verify your address

Sorry, we couldn't find your address. If you've made an error, please select edit and try again.
If your address is correct, continue with 'Use Entered Address'

You Entered:
123 Main Street
Anytown
WI
55555

[Edit](#) [Use Entered Address](#)

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



Donations

Give Now. Enjoy Forever.

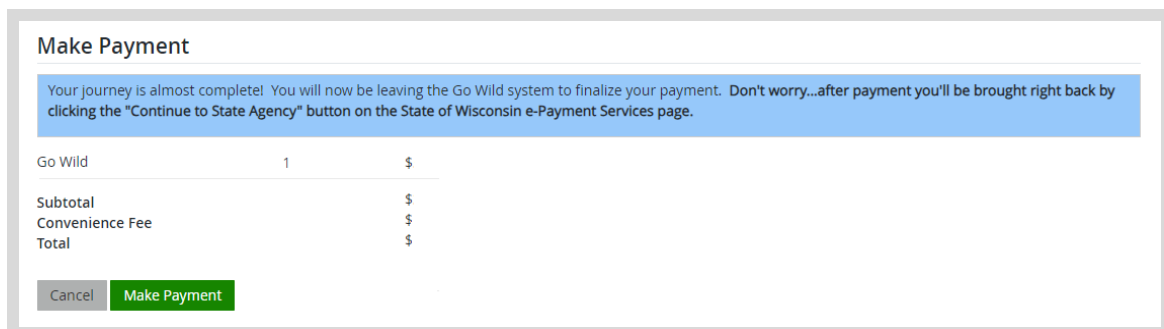
CHERISH WISCONSIN Outdoors Fund

Your gift to the Cherish Wisconsin Outdoors Fund ensures that future generations can hunt, fish, and enjoy Wisconsin's public lands and waters.

Make a donation today:

[\\$2](#) [\\$5](#) [\\$10](#) [Other](#) [No thank you](#)

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.



Make Payment


Your journey is almost complete! You will now be leaving the Go Wild system to finalize your payment. Don't worry...after payment you'll be brought right back by clicking the "Continue to State Agency" button on the State of Wisconsin e-Payment Services page.

Go Wild	1	\$
Subtotal		\$
Convenience Fee		\$
Total		\$

[Cancel](#) [Make Payment](#)

- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Double check your entries and select the red Continue button when finished.

Payment Method

Card Number 

Expiration Date Month Year

Card Security Code

Card Billing Address ☒ Use my contact information address
☐ Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

[Continue](#) [Cancel](#)

- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select [Confirm](#) when finished.

Review Payment

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

Payment Details

Description	WDNR WDNR Go Wild https://gowild.wi.gov
Payment Amount	\$
Convenience Fee	\$
Total Amount	\$
Payment Date	
Transaction ID	

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

[Confirm](#) [Back](#)

- **Confirmation.** Your purchase is now final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red Continue To State Website button to return and print your license documents.

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

[Continue To State Website](#)

Order Receipt. Now back in the Go Wild site, scroll down and select the [Receipt and License Documents](#) button to open your receipt documents for printing. ****IMPORTANT:** Boats 16 feet and longer require additional documentation to be submitted. The final page of your receipt will include a document called a Pending Letter. Please read and follow the instructions on the letter.

Order Receipt

Transaction #97541386

The following products have been added to your account.

Name	Qty	Price	Line Total
Go Wild	1	\$	\$
		Subtotal	\$
		Convenience Fee	\$
		Total	\$

[Receipt and License Documents](#)

[Back to Dashboard](#)